

HVPC Monthly Meeting Agenda

9/18/24

1. Thank You!
 - a. Thank you to the Halmos Family Fund for a \$7,500 grant to HVPC.
 - b. Thank you to our Sponsors!!
 - i. Banners are going up on the fence. More are coming. This has been well received by the community and we are excited about this!
 - c. Thank you to Katy, room parents and everyone else who is helping with the Redwood Gala
2. School Board Update- Carly presented. They are trying to get a board member representative to attend each Parent Club meeting in order to promote collaboration. Carly wants board members more involved in school events. They are working on planning another community event this year. Perhaps a pancake breakfast but Carly is open to hearing ideas if anyone has any.

The board and the PC are working towards combining their email lists so that communication can be streamlined. Carly shared the progress of the construction. She shared that due to turnover of personnel within the company, there were many delays. There is now a better leader who is getting stuff done. Cliff deserves great appreciation for all of his work on the construction matter!

3. Finance (Martita will update next month)
 - a. Banking options (discussion tabled until all PC officers can be present)
4. Sponsorships Update (Katy) We are doing really well with sponsorships! We have 12 and are hoping for 20. The banners are for the \$1,000 donors. This is a rolling fundraiser and is really a partnership with companies. Sponsors are being promised clickable links via social media so the PC is actively looking for a social media chair. Guidelines for who will be allowed to follow a HV instagram account and what can and cannot be posted will be discussed.
5. Redwood Gala 9/28/24 5-8pm at Bargetto Winery – Tickets on sale [here](#) Ticket sales end 9/25

50 tickets have been sold. Although the number of tickets sold sounds low, we actually have 71 percent of families going! Janette and Katy have worked very hard to get great live auction items. They have combined a bunch of donations from businesses to make for great items to bid on. When businesses were asked for monetary donations, some gave physical ones instead. These are what are being used for auction items. The food situation is looking good. Sit down dinner served buffet style. Carly and Emily are working together on desserts. Michelle's husband is performing with his band!

New addition to the event- the Prize Wheel!

The prize wheel should be a fun way to bring in a little money. \$25 per spin is the current plan. Prizes will include wine, chocolate, ancient HV merch, gift certificates for spas/services, tickets to live events, etc. They are hoping the teachers who attend the gala might help build hype for the wheel at the end of the night in order to raise more money. The prize wheel isn't expected to be the biggest money maker but will be fun and get people involved. PC is planning on purchasing paddles for the live auction that will be able to be used for years to come. These will cost about \$130. David gave a really heartfelt thank you to Katy and Janette for all of their hard work on this event. Katy shared that there are a larger number of staff members attending this year and that they are excited and the vibe seems even better than last year.

Childcare for the event- Sprouts set a minimum of 7 kids for childcare during the Gala. This is what they need in order to break even. Right now they have 6 so they're hoping for 1 more otherwise childcare may be off the table. The PC may pay for the 7th spot, if absolutely necessary, in order to keep the childcare. The PC is paying for pizza and popcorn for the children.


Principal for the day- Janette's dad has made a paper mache hawk. (We got a sneak peak at it and it's pretty cool!) The winner of "Principal of the Day" gets to be the keeper of the hawk in order to enhance the experience for this prize. The hope is that it incentivises parents to pay more for this prize. The winner's name will be added to the hawk. It will be a legacy piece that will be passed on from year to year. The exact details of where this hawk will be displayed is TBD.

A reserved parking spot is also an auction item. They want it to be in the lower lot and will check with Michelle about when the lot will be repainted and which spot will be the reserved spot. They said it will likely be the very first parking spot. The goal is to get a

post with a sign up on Monday to advertise this spot and build excitement for the auction.

6. Merchandise Order (Tricia) Tricia will be placing the merch order soon! They place an order for what people have paid for and then buy a little extra so that it's available to sell at the next event.

Added to next month's agenda. Carly wants to build a committee to come up with a mission statement for Parent Club.

 HVPC Calendar of Events 2024/25

HVPC Monthly Meeting Agenda

8/21/24

1. Introductions & new officers

- a. Secretary – David Stahl (absent) – Sarah is taking notes for PC and for Staff
- b. Co-Vice-Presidents – Lena Brancatelli & Emily Saarman
- c. Angie Rossi and Sarah are sharing the PC teacher rep roll year.
- d. Teacher emails will be added to the parent club email list.

2. Thank You

- a. Thank you to Lindsay Patel and Lena Brancatelli for getting coffee and donuts for the first day of school Meet & Greet!
- b. Thank you to Katy Lauzier for all of her work over the summer on the PC Sponsorship plan and the Redwood Gala!

3. Principal's Updates (Michelle)

- We have had a good first week of school, and we are so excited about new staff and students. Students are adjusting to the changes on campus well. Fans are going to be installed in the port-a-potties because they are getting pretty hot in the warmer weather.
- Parents are inquiring about after school classes. The excess funds that were there have been exhausted (unspent funds from previous 2 years), so we only have the basic funds to spend this year (\$50,000/year). Michelle is interested in chatting

with PC to see if they are willing to organize after school classes (paid for by interested families).

- Construction is going slowly, but windows and floors are scheduled to come in tomorrow. Michelle is going to update the website with the construction timeline to update families.
- Students in room 1 & 2 are taking on the Peacebuilders roll, and doing great in this roll, supporting fellow students in all kinds of ways.
- Kids are LOVING the new shade structure/reading space! Thank you!

4. Finance (Marita)

a. - Annual Goal- \$85,000 to fund the 2025/2026 school year.

b. The breakdown below shows what the \$85,000 goes towards.

FY 24-25 Fund

Art & Music Program - salary and supplies

Library - librarian

Garden Program

Excess to Endowment Fund

Total Fundraising Goal for FY 24-25

- c.
- d. Per Michelle, Ms Conway will be leaving after this school year, so we may have a savings in the PC contribution towards the Art/Music teacher position depending on who is hired.
- e. Redwoods Gala, Commitment Sheets, Corporate Sponsorships (New this year), and Read-a-thon are our primary fundraising sources to reach this

goal.

FY 24-25 Fu


	Budget
Redwoods Gala	\$ 18,000
Commitment Sheets and employer match	\$ 25,000
Corporate Sponsorships	\$ 10,000
Read-a-Thon	\$ 22,000
Total Fundraising Sources	\$ 75,000

- f. Will put up the thermometer early this year!
- g. Banking options (Will revisit this topic next year but the idea is about putting the savings into a high interest saving account)
- 5. Back to School night 9/5/24, 5:30-7pm**
 - a. Volunteer to sell merch via signup genius [here](#)
 - b. Gala & sponsorship promotion materials
- 6. Sponsorships Update (Katy)**

- Going as expected, and it is current families that own their own businesses who have jumped on this opportunity. \$8000 has come in from these businesses, with a goal of \$20,000 in corporate sponsorships.
 - Corporate Sponsor businesses will be getting advertisement banners put up along the fence up the driveway as advertising.
7. **Redwood Gala 9/28/24 5-8pm at Bargetto Winery** – Tickets on sale [here](#)
- a. Tickets on sale here- **\$100 staff tickets, so the families are invited to pitch in to purchase tickets for staff members. PLEASE LET MICHELLE know if you are interested in attending so room parents can ask for family donations towards teacher ticket costs.**
 - b. Volunteers needed
 - c. Need a small number of large auction items (Donations go to Katy Lauzier)
 - d. Wine wheel
 - e. Childcare? Possibly through Sprouts to provide childcare for families to attend. It would be at their location on Water St. Gala would be 4:30-8:30 if Sprouts can so it. Parents would need to pay for their kids to go to Sprouts.
 - f. From feedback from last year, folks are looking for a more substantial meal than heavy appetizer. So food will cost more this year (\$7 more per person), and so the ticket prices will reflect this.
 - g. Looking for desserts to be donated.
 - h. Michelle's husband's band will be playing at the Gala.
8. **Social Media Chair** (Katy & Janette)
- Looking for a parent to help with a PC Social MEdia presence. There is a HVS PC Facebook page but nobody really knew much about it.
9. **Room Parents**
- K-** Maggie Evans & Michelle Yegge
- 1st-** Emily Saarman & Daisy VanSteen
- 2nd-** Amy Adams
- 3rd-** Morgan Hodges & Emily Saarman
- 4th/5th-** Maggie Evans & Laura Murata

5th/6th- TBD

10. Merchandise Order (Tricia) - Will discuss at the next meeting.

 HVPC Calendar of Events 2024/25

August

8/21 PC monthly meeting
Field Workday/moving help???

September

9/5 Back-to-School Night, 5:30-7pm
9/18 PC meeting
9/28 Redwood Gala

October

10/16 PC monthly meeting

November

11/20 PC monthly meeting

December

12/18 PC Monthly Meeting

January

1/15 PC Monthly Meeting

February

2/20-2/28 Read-A-Thon week
2/28 Read-a-Thon Celebration Assembly???
2/19 PC monthly meeting

March

3/19 PC monthly meeting

April

4/16 PC monthly meeting
(4/25 at 10am Parent Appreciation brunch???)

May

5/5-5/9 Teacher Appreciation Week
5/9 Staff Appreciation Lunch
5/21 PC monthly meeting

Dates To Be Determined

Read-a-Thon Celebration Assembly

Field Workdays/moving help?

Open House

Winter Concert

Spring Run

Spring Concert

Parent Appreciation brunch