

Parent Club Meeting Minutes - Wednesday, August 16, 2023

1. Welcome and Introductions
2. Parent Club Meetings
 1. Updated schedule for the year
 - Meetings will be the third Wednesday of the month with two exceptions.
 2. Tech requirements for in-person & Zoom meetings
 - Conference mic to amplify
 - Stay on Zoom, get together for specific event meetings
 3. SMS Text messaging for meeting reminders
 - Janette looked into Remind 101 for text reminders, Constant Contact has text feature for \$10/month
 - Waiting to get parent responses re how they would like to be contacted
 - Jessica, Tricia in support of text reminders
 - Monday ahead of meetings send out reminder email with agenda, Wednesday send a text reminder
3. Principal's Update (Michelle Stewart)
 - update re Modernization plan that was approved in 2014
 - the school will receive new bathrooms, new Room 6 building and new administration building
 - project should be complete in 2025
 - there are a lot of new kids to reach out to, what can we do to involve those new families
 - an open forum with the principal once a month, switch off AM/PM to accommodate different work schedules. Staff/Parent Club could participate
4. Back to School
 - Thursday, August 24th for all classes except Mrs. Rossi (TK/K) will be Sept. 7th as she is out; Carly will be there to convey any Parent Club messaging/info; Sprouts will be there
 - Merchandise table will have the new merchandise (if available), pencil cases from last year
 - Tricia, Michelle, Janette will help with the table; Janette for the first hour to help set up table
5. Merchandise
 - Tricia will bump up order numbers as needed after receiving order forms
 - Need a cash box, price sheets are in shed
 - Plan to get rid of as much older stuff as possible, be flexible on price to move it
 - Have sign up sheets for PC events at table
 - Jessica will print a banner for the table
6. Financial Update (Martita)
 - our fundraising goal is \$90,000, Art & Music is \$50k of that total, Library, Garden and excess to the Endowment Fund
7. Redwood Gala
 - Auction software, Katy will check in with Morgan
 - Katy spoke with Debbie at Bargetto, Oct dates available are 10/14 and 10/29
 - Home is an option, up to 120 guests and would have bussers
8. Room Parent Assignments

TK/K - Carly Trotter
1st Grade - asking Ashlie
2nd Grade - Amy Adams (confirmed after this meeting took place)
3rd Grade - David Stahl
4th Grade - TBD
5th/6th Grades - TBD

- note that we will not be doing auction projects as previous years

9. Career Day (Jessica)

- plan to align career day with college career day October 23 - 28
- Jessica is requesting contacts. Looking for a broad variety with interesting story. Preferably no parents.
- helpers needed

10. Run Club (Carly)

- there will be 2 sessions on Fridays
- participants' families will need to volunteer 2 hours with Parent Club
- currently recruiting coaches; coach's kids can participate