

Happy Valley Elementary School Parent Club Meeting
5/17/2023 6:30-7:30pm
Participants: Lindsay, Kirin, Lindsay Doolan, Janette, Sarah,
Martita, Carly, Jessica

Minutes Recorded by: Janette Walker

1. Introduction

Meeting minutes for April approved.

2. Open House Recap

Teacher feedback: It was nice not to have to do the class art project this year since the schedule was so busy around Open House. The teachers appreciated it.

Food: Next year we will sell pizza, salad, cookies and drinks separately.

To date the total is \$1207 in cash and checks, \$1333 in Venmo and \$60 from the Square for the event.

3. Principal's Update

(Sarah shared results of parent survey in place of Michelle)

Key takeaways for HVPC

- Communication with and by room parents could be stronger.
 - HVPC should ensure their email list is complete. We can ask for email addresses at the beginning of the year.
 - We will explore programs that can send mass texts.
 - Sarah will investigate how using social media such as Instagram could help.
 - We will ask parents their preferred communication style in the back-to-school packets to see what will work the best.

4. Pre-Planning for Back-to-School Packets in August

Pieces to Include:

- Financial commitment sheets
- PC authorization for communication that gathers email addresses and provides opportunity to select communication preference (email/text/social media).
- Volunteer opportunities descriptions and signup sheet
- Request for auction items and standard donation letter with tax ID.
- HV Merchandise order forms
- Yearbook order forms?

Janette and Lindsay will work during the first week of August to prepare forms for distribution in the first Thursday folder.

5. Redwood Dinner Prep?

Katy will lead the effort. Morgan will handle the auction software piece.

6. New Officers for 2023/2024 elected

President – Janette Walker

Vice President – Tricia Theodosis

Treasurer – Martita Emde

Secretary – Lindsay Patel

7. Garden Funds Approval?

Holding off until we receive detailed numbers from Craig.

8. Endowment Contribution approved for \$20,000 for 2023.

9. Other:

Janette and Lindsay will meet over the summer to review officer job descriptions and room parent information.

