

# Happy Valley School Parent Club Meeting

9/21/2022 6:30-7:30pm

**Participants: Kirin, Lindsay, Michelle, Janette, Martita, Carly, Laura, Tricia, Katy, Sarah, Alyssa, Alison, Larissa, Alexa, Lena, Heather, Diana**

Minutes Recorded by: Janette Walker

## 1. Introduction

Discussion of how to disseminate meeting minutes: Should we have one set of notes or should room parents take their own notes? **It is agreed that Janette will provide meeting minutes to room parents on the Monday following the meeting, so they may attach to an email to their class.**

All participants introduce themselves.

## 2. School Site Council - Michelle

Michelle shared her screen.

When you receive money from the government for education, you must have a designated School Site Council. **Kirin will be the president of our School Site Council. Raise of hands, unanimously approved!**

## 3. Local Control Accountability Plan LCAP - Michelle

This is a comprehensive needs assessment for the school. Michelle has a one-page plan detailing what our school needs are and how we are addressing them. She is happy to email out if people want to read. Our 3 main goals are engagement, pupil achievement, and access to opportunities. We receive \$23K each year and Michelle's plan shows how we are spending that money. We will revisit it throughout the year and see if anything is missing.

**Question:** Because of funding for art and music, can any money go to developing the art and music platform?

**Answer:** No. Most of that money goes to helping foster youth, student financial assistance for field trips, counseling, and peacebuilder materials, which requires all of the allotted money. Art and Music are about enrichment, whereas the use of LCAP funds is more aimed at providing equal access.

#### **4. Finance Update and fundraising goal (Michelle) - Martita**

Our fundraising goal for this year has been set at \$70k.

Martita presents a 5-year comparison (Martita shares a report). We have fluctuated between a \$30k loss and a \$5k income. The last contribution we made to the Endowment Fund was in 2019. We haven't contributed for the last three years for various reasons, mainly the "COVID years." This year we have already spent \$108,000. A lot of that was expected for school maintenance and improvements to the facilities.

Michelle has suggested we raise \$70K. This number does not include the \$40k that will come from the Endowment to pay for the classroom aides this year.

The current HVEPC cash balance as of the end of August is \$147k. Whatever is left over will go into the Endowment at end of year.

Heather states that it is important that we contribute some money each year to the Endowment Fund, since we have the benefit of taking out the interest each year.

**Question:** Any concerns for us as we plan for the year?

**Answer:** We're already in the red for the year. The money that we paid to the school in August is for this current school year. Once we have redwoods event, commitment letters and read a thon earnings, this is consistent with what we would expect. Especially given the long-term improvements made this year. If we make 70k this year, we will still be in the negative 30k for the year.

**Question from Sarah:** Did I understand that when we had been making decisions about painting the school, we were using the excess? Now it sounds like it is coming out of our spending for this year?

Michelle says she wouldn't have said "yes" to painting the school if she knew we were borrowing from ourselves. Michelle says that seems scary.

**Answer:** Not sure how to answer this. You thought we had extra money from last year that there was an excess?

We had an excess of \$45k ending 2020, \$23k excess ending 2021, and last year there was a yearly loss of \$13k. In a running total of the last 3 years, we are ahead \$55k. The checks for the school improvements went out this year, that's why they will show up now.

**Question from Lindsay:** Since we have about \$150k in the bank, how much do we keep in hand and how much do we push over to the endowment?

**Answer:** Martita suggests that we at least keep one year in reserve at all times, so maybe not let the cash balance go below \$100k?

**Question from Lindsay:** So if we raise 70k we can reach our commitment, and have money to give to the endowment?

**Answer:** Yes.

**Question from Lena:** Do you guys have on average what are we looking at for dollars raised?

**Answer:** Historically, we would aim for \$100k. The surplus would go towards the Endowment Fund. Now because the Endowment Fund is up to a certain level, and we can draw from the interest, Michelle is suggesting \$70K, since the parent club is not responsible for paying for the aides this year.

Michelle says the garden was covered this year and last year by a grant, but will not be covered next year, so the funding ask will be back up to \$85k.

**Janette had a family emergency during the meeting and had to leave. The remainder of these minutes were compiled from notes taken by other attendees**

## **5. Mural by Ket – Michelle**

Ket is willing to do a mural of a hawk, cost is ~\$5500 (without materials donations, could be less if things are donated), will PC be willing fund the project (as the PC approached Ket with this)? **This will be tabled for a little while to see how the fundraising goes this year.**

## **6. Redwoods Gala update**

Redwood Gala is October 15 at Bargetto Winery. We have 64/120 tickets sold thus far.

Volunteers are still needed for:

- Day-of Greeters

- Coordinators of flatware/plates

- Wine reserve collector

- Event Set up at 2:00pm

- Event Clean up at 6:00 PM

- Auction items needed:

  - Bottles of wine

  - Hosts for parties

  - Vacation Houses

  - Services (facial, massage, acupuncture, etc)

Room Parents will be asked to send out personalized texts to families that have not responded to the redwood event email.

## **7. Running Club update - Katy & Carly**

**Vote for the cost of insurance for Running Club, and supplies in the amount of \$700 to be covered by the Parent Club. APPROVED!**

50 students are signed up so far. There is the potential to get about 75% of the school involved in the Running Club. It is free to students.

Carly Trotter and Katy Lauzier are volunteering their time and expertise to coach. Practice starts next week. If parents returned the interest sheet, then they should have been contacted to be told whether they will be participating in the Fall session, or one of the later sessions. If they haven't heard back, they can contact Katy or Carly.

## **8. PC Website - Janette/Kirin are the updates complete, any support needed?**

Kirin completed the most urgent updates.

## **9. Proposed PC activities for the year:**

- Redwoods - Oct 2022
- Running Club - Sept - Nov, when do we want to do the yard days?
- Commitment sheets - Send out after Redwoods Gala, Nov 2022
- T-shirts/water bottle sales? - do we want to do this, if so, when?
- Read-a-Thon - March 6-10?
- Teacher/Staff Appreciation Lunch - When do we do this?
- Legacy Grove Ceremony – Spring (additional people will be inducted)
- Yearbook - Spring
- Talent Show – May (Arielle, Owen's Mom will run this again)

## **10. Other**

**Library:** The librarian needs help getting all books in the system so kids can check them out. Please contact Lena at [HVSlibrary@hvesd.com](mailto:HVSlibrary@hvesd.com) if you can volunteer your time.

**Yearbook Volunteer Needed:** Diana Vaughn (Marley's Mom- 3rd grade) has volunteered to be the Yearbook Coordinator. We need volunteers from each class to collect and contribute pictures to the yearbook. If you are interested in helping, please contact Diana (831-426-1537).

**Merchandise:** The kids are having a contest to design a new Happy Valley T-shirt. We need more hats.

**Arts Alive** - Heather, please upload all info from thumb drive to cloud (Google or DB?) When you have a chance

Other Fundraisers where support and participation are always welcomed and needed:

Drive for Schools: going on now!

Read-a-thon in March

Open House in May

Hopefully we will have a plant sale in winter or early spring

BlackBerry, raspberry, apple trees are being donated to the school for use. They can be sold to fundraise for the school. We need more info on timing. Maybe include a few of them in the live auction if needed?