

Happy Valley Parent Club Meeting Minutes

9/15/21 6:30-7:30pm

Participants: Kirin, Michelle, Sarah, Martita, Jocelyn, Cliff Hodges, Jess, Laura, Katy and Janette

1. Welcome from Laura and Kirin

2. Update from Michelle Stewart

LCAP

Need Parent Advisory Committee. LCAP is the plan the state uses to give districts money. Years ago they changed it to give money based on need ie. foster care, free lunch. Our school did not get much. Now the money is based on LCAP. It didn't change much for us but we still have to write the plan. We are funded through property taxes. This is a 3 year plan and it can be changed every year if we need to make adjustments. Michelle is looking for feedback on whether goals/missions are appropriate. Money must be focused on high needs groups. We have low percentage of those and so our money gets mostly spread amongst things that will benefit all students.

3 goals: (**see attached file for more info on each goal**)

1. Student Engagement
2. Pupil Achievement
3. Access and Opportunity

Today is about giving parents knowledge of what LCAP is. Every month Michelle will take a few minutes to talk about it. Maybe in February a survey will be sent out.

Heather: In years past, PC (Parent Club) has paid for music so it's amazing that it looks like the property tax will cover now?

Michelle: PC still paying for that, but not for the garden. Hoping that endowment will start paying for the art and music and PC will pay less. We don't know how much money we're getting but Michelle thinks it's \$20,000. She will bring it to PC next month.

Heather: helpful for PC to know how much to make. PC still responsible for library, 2 teachers aides, art and music.

Michelle: This year garden being paid for by ELOT grant. We will have it for 2 years.. Aimed at helping students disengaged due to COVID19. In 2 years, we may be able to draw more from the endowment. Michelle is finding that every year there is some money leftover to start using other places.

Jess: To clarify, after survey is the end goal to update the 3 year plan?

Michelle: 3 year plan due in June of last year. We can tweek it each year if we want to. The survey is to see how were doing as a school and to see if what were doing is working and if there are any other needs? You cant change goals, but you can change action steps.

Kirin: Do you want Laura and I to help with developing a survey?

Michelle: Yes, but we have months to do it. We will probably start with something PC had before.

3. Financials-- Martita

Martita presented a 5 year profit and loss summary

For this year:

22 Families have completed commitment sheet. The total pledge is \$16,850. Average year is \$40-50k from commitment sheets. She thinks we're doing well. Could be 10 more families that contribute. If you look previous years we had some big one time donations. Those years are higher than more typical years. She will look at the typical response rate on the commitment sheet. She is in process of sending out acknowledgement letters for Venmo donations. CC donations automatically generate an acknowledgement letter.

Questions:

Do we send out reminders to donate?

Heather: We do send out reminders. We had a person dedicated to following up and sending another request in the Thursday folders. Maybe once a month for the first 3 months.

Sarah: Right before end of calendar year there is another.

Laura: Asking Heather, are you saying if a family hasn't responded you can send out a reminder?

Heather: **Arissa Arias (sp?)** was the last person to have that job so she would be a good person to ask how she did it.

Laura: What expression of gratitude are we giving to parents who have donated to PC? We're asking for a lot this year.

Martitia: The typical letter is pretty standard, It's a thank you for your support letter. Lists what the PC supports. Letter is more for tax purposes. I like the idea of sending something that additional.

Heather: We can do and acknowledgment in the Friday newsletter. in the past, some people have been called out for certain positions.

Sarah: I don't notice on there that it says that a partial donation is ok if you can't do the full \$900 request.

Jocelyn echoes that sentiment. It should be more clear that partial donations are welcome because any amount would be helpful.

Sarah: Thank you Jocelyn. It's been a long time since we've explained where the request for \$900 came from. There used to not be commitment sheets, it was just fund raising. Giving new parents a tutorial and background might help.

Laura: Yes, we need to give more information. Yes, we are trying to raise \$900 per kid, but there are other levels to help. Next round of commitments sheets will be in December, we will restructure that a bit. Laura will be more thoughtful to make any amount feel like a good amount, because it is. She will make sure those people feel heard.

Sarah: Commitment sheet was great how the volunteer opportunities are listed. Suggests doing a thermometer on the front board at the school so everyone can see where PC is at towards fund raising goal. Could be a good way to communicate towards the wider audience., Some people are not always aware of corporate matching programming either.

One PC email or newsletter could address all of the donations.

Laura would like to see a handwritten card as an expression of gratitude. People will want to keep donating if they feel more appreciated.

Sarah: Maybe we and/or students could make handwritten thank you cards/ postcards?

Back to School Night Merchandise Sale:

We sold \$567 in merchandise

We received questions about when we will place another order. before the holidays?

Laura: Michelle is talking about making a student council and maybe having a school mascot and using that for the new merch.

Michelle: Today we had first student council meeting and it was great to see the 6th graders lead the meeting. Meeting at lunch. Mascot is a mustang, maybe changing that. Maybe coming up with a new logo, school song etc. We will place a merchandise order after new logo is selected.

Tax returns due 11/15 so Martita is working on that.

4. Room Parents

Any additional volunteers?

Laura volunteers for 3rd grade with Jess as a Co-Room Parent since noone else has stepped up.

Jocely and ALyssa Co-Room Parents for Kinder and 2nd
4th?

We still need a 5/6th room parent.

Michelle thanks everyone at the meeting for volunteering and making this PC happen. She recognizes that most of the parents volunteering for Room Parent duties are also giving their time in the PC and in other ways.

5. Pizza pickup for Pizza Day Friday

Cliff confirmed he will pick up pizza on Friday at Costo. Michelle will call it in tomorrow and then text the Cliff details. Michelle will pay for it ahead of time. They will not be keeping track of students who pays and those that don't. Some peacebuilders money

can be used to build culture and community. Kids are excited. Costco wants to be called the day before for such a large order.

6. Beach Cleanup Day

Heather: In the past, we used to do a request for donation to Disney and ultimately we would almost always get 4 disney tickets. They changed their policy a couple years ago. Now "Points of Light" program. For organizations to receive donations, those participants need to engage in some kind of community benefiting activity. We've done it once and we chose to do a beach cleanup at Natural Bridges. it was fun and sweet and kids did great. It teaches environmentalism and responsibility for themselves when they are somewhere in the community..

If we get 30 people or more to participate. Disney will give us 10 tickets. We could sell them at half price for \$1000. We are always looking for people to volunteer to lead things like this. Heather did it the last time. Anyone interested in leading?

Kirin: Good idea. Gabe helped organize last time.

Heather: Yes we needed to make sure we were able to do this at Natural Bridges and help with parking. Did it in the fall before rainy season.

Jocelyn: Confirming 10 tickets for 30 or more participants?

Heather: Yes, we could raffle some and auction some so that people of different income levels could participate

LauraL: How do they verify 30 people?

Heather: Disney wants people to go to their website and have 30 people say they will be there.. They also want pictures. The year she did it a lot of people did not sign in online so she did a sign up sheet at the event.

Laura: Can we bring an ipad to help people sign-up on site?

Heather: Yes, that's a great idea.

Kirin and Laura agree its a great idea.

Katy: Does it need to be 30 kids or adults?

Heather: They really want 30 kids because it helps instill the idea of community service to the next generation.

Laura: Heather, please send me info. I might be able to pull this together. My brother is a teacher and does a river cleanup.

Kirin says she could help as well.

Field Day October 2

Two Saturdays from now 9am to 12pm. The field is going to be fixable. They want to start reclaiming the track and do some edging and install decomposed granite for the kids to be able to run. Parents and kids are welcome. Board member will come day the before with his tractor to try to do some prep work.

Sarah: What if I put the word out to former HVS students that need community service hours to participate?

Michelle: Yes, have them send me an email if they want to come help.

End of meeting.

Attachment One: LCAP Plan

Happy Valley Elementary School Mission and Vision

Provide continuous improvement

Dedication to the arts and music

Develop the whole child

Provide students with an academic setting that will ensure success both in secondary and college settings.

Because of the small size of Happy Valley School, and the lack of significant subgroups, the LCAP is written to meet the needs of all students, with supplemental funds (LCFF) principally directed towards unduplicated students

Goal 1: ENGAGEMENT: Happy Valley School District will provide a safe and engaging environment for students and families will be actively involved in the educational process. Social and emotional well being of the students will be a priority.

Provide instructional aides \$100,000 *Donations*

Attendance initiative program \$200 *LCFF*

Social Emotional Learning~counselor and Peacebuilders program \$1600 *LCFF*

Volunteer Activity Log and actively involve parents *no cost*

Social Justice and Equity Training and Supplies \$5000 *Local Fund*

Improve school website for communication; provide resources \$100 *Local Fund*

Goal 2: PUPIL ACHIEVEMENT: Happy Valley School District will fully implement Common Core Standards. The teachers will be fully trained and provided with appropriate, aligned materials and technology integration to ensure all students are college and career ready.

FOSS Science Curriculum purchase and training \$11,000 *Local Funds*

Teachers will continue the work with TTP (Teaching Through Problem Solving) \$5000 *Local Funds*

Staff will continue to use the Lucy Calkins Writers workshop curriculum and work as a team on conferencing skills with students. \$2000 *Local Funds*

By 2022-23, the school will implement Readers Workshop Curriculum. \$10,000 *Local Funds*
Benchmark Assessments *no cost*

All 6th grade students will be ready to graduate from HVS and be successful in middle school as evidenced by the report card, benchmarks and CAASPP test scores. *no cost*

Intervention Teacher \$13,000 *LCFF*

An intervention instructional aide will be hired to work collaboratively with teachers and Academic Coach. \$14,000 *ELO*; \$14,300 *Title I*

Goal 3: ACCESS AND OPPORTUNITY Happy Valley School District will ensure facilities, communication, and course access are responsive to the needs of all of our students.

Academic Coach \$92,600 *ELO and ESSER III*

Money generated by the parcel tax will be used for art and music, technology, and maintenance and retention of highly qualified staff. \$52,272.00 *Local Funds*

The use of iPads will continue in the classrooms with more iPads to be purchased so the older versions can be recycled. \$5,000 *Other state funds*

The Master Schedule will be designed so 100% students will have equal access to art and music and give priority to the upper grade classes. *no cost*

A mental health counselor will continue to provide services to students who are either identified by teacher or parent. \$500 *LCFF*

Fund extracurricular activities to provide access for all students to access any extra curricular activities which includes field trips, science camp, arts alive, etc. \$1850 *LCFF*

Teachers and staff will return phone calls and emails within the 48 hour window. *no cost*

