**Happy Valley Parent Club**

**September 15, 2016 Meeting**

**Minutes**

Susan Verducci

Debra Finfer

Shad Schidel

Shaena Strubing

Luanne Hutchings

Alice Crumrine

Maureen Vargas

Sarah DeMeyer-Guyer

Zoe Paco

Jennifer White

Everett Meisser Jr.

Callie M. Bentzley

Heather White  
Alison Pepper

Shauna McElroy  
Joe Ruwe

Jenny Hoye

6:30 PM Call to order

1. Introductions (Jen): 6:30

2. Approve May Minutes (see below): 6:35

Jen Motion to approve Everett Seconds. All in favor.

3. Commitment Sheets and Finance Update (Callie & Everett): 6:40  
This is the third year of using commitment sheets. We raised $54,000 last year (including $7,000 in corporate matching). Callie is collecting and recording the commitment sheets.  
  
Callie: We are at $38,000 almost $39,000 so far. There are more commitments out there that pledged to do it online but haven’t yet, so we are anticipating more coming in.  
  
Jen: As of the end of June, (July 1 to June 30 is financial calendar), we made $92,000 last year. Expenses this year were $67,000. We increased the money we put into reserve funds. We also have some restricted cash from a donor. We can’t use it without approval from donors. Donors have agreed to move $15,000 to endowment fund where it can earn some interest (it’s not currently earning interest). We have $69,000 leftover after payments, so Jen recommends we move another $15,000 to endowment, for a total transfer of $30K. Jen recommends that we keep the rest as a buffer for our expenses for one year.  
  
In the coming years, if we have paid our bills for the current year and have one year’s reserve, then whatever is leftover is recommended by Jen to go to the endowment.

4. Approve donation to endowment fund (Jen): 6:50

Motion by Jen to move 30K to endowment. Everett seconds. All agree

5. Music Fest: 6:55  
Alice: We’ll get the stage tomorrow. Encouraging people to bring picnic lunches but are selling sausages. There will be desserts. We will be selling Happy Valley swag.

Deb and Alison suggest that we make sure we plan next year’s to avoid the County Faire.

6. Officer Announcements: 7:00  
Arts Alive: Heather: we ended up 56 registrants.

Maureen: All these years we’ve done passive fundraising through box tops. Jen says that it’s easy fundraising. Discussion about whether to keep the program or not and, if we do keep it, whether we should put energy into promoting it.

Heather: At WPENS, we got a direct Amazon link on the website, you get 4% instead of the half of a percent you get through Amazon Smile. Maureen will follow-up on this.

Everett: Has checks for Sunday and has cash box filled.

Jen W.: Thanks everyone for taking on new roles. Alison is taking over the website so any changes to it should go through her; Heather: Arts Alive; Deb: Library; Callie is Finance Liaison; Alice is room parent coordinator; Maureen prepping to be President; Annette doing most of Constant Contact;

Jen W.: Wants to get away from checks. We do not want checks. Everything should go through PayPal.

7. Open Discussion: 7:15

Deb: Date for used book sale? Week before Read-a-thon? Shaena: We should start on a coop assembly.

Heather: Date for Redwoods Dinner fundraiser is June 3.

Adjourn at 6:22 PM